

NAVARRO COUNTY AUDITOR'S OFFICE

300 W 3rd Ave, Suite 6 Corsicana, Texas 75110 e-mail: auditor@navarrocounty.org

Natalie Robinson, First Assistant, Kaye Martin, Assistant Lisa Clay, Assistant Patty Wells, Assistant Jan Wise, Administrative Assistant

Terri Gillen, County Auditor

Phone: (903) 654-3095 Fax: (903) 654-3097

INTEROFFICE MEMO

The attached item is being returned for the following reasons:

- Item incurred before purchase order issued
- Purchase order number is inconsistent with invoice
- Amount billed does not match the purchase order
- Vendor on purchase order does not match invoice
- Insufficient documentation to process payment
- Signature or date not present 0
- Budget Account Number (Line Item) is missing Acct #_ 0
- Insufficient budget n
- Payment Request inconsistent with County Policy
- Other

Please provide the additional documentation or explanation necessary to process this payment request. This notice must remain attached to the payment request.

usted after service. Additional explanation: INK. 113 YO 2022

The Department Head or Elected or Appointed Official must sign this form confirming notification that the Navarro County Purchasing Policy was not followed on this purchase.

Monio Steward

7-20-20)2 Date

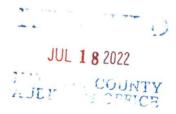
Signature

Revised 06/24/19

JUL 2 0 2022

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HOWARD FIRE EXTINGUISHER SERVICE Box 2372 CORSICANA, TEXAS 75151-2372 (003) 874-4312 For Chemical Emergency Call INFOTRAC 1 800-635-6053 DATE: 7-13-22 S Marano County Sherift By P.C. 067355 DATE: 7-13-22 S Marano County Sherift By P.C. 067355 DATE: 7-13-22 S Marano County Sherift By P.C. 067355 DATE: 7-13-22 S Marano County Sherift By P.C. 067355 DATE: 7-13-22 S 067355								
CUST. ORDER NO.	DATE S	HIPPED	SHIPPEI	D VIA	TERMS Net 30 Days	SALESMAN	F.O.B.	OUR ORDER NO.
			1	Frie ext 21/2 H ABC 5 H ABC 20 H ABC Fire ext 7-18-202	R		202022	95 00 87 80 223 60 34 95 84 00 525 35
INVCC-750-3 PRINTED IN U.S.A.				0		0	9	Thank You





Departmental Purchase Requisition

Company	HOWARD FIRE EX	KTINGUISHER SERV	/ICE	Budget Number	101-512-445	
Address	BOX 2372		Request Date	Friday, July 15, 2022		
City	CORSICANA		Phone Number	903-874-4312		
State/Providence	ТХ	Zip/Postal Code	75110	Fax Number		
Country	USA			Contact Name	-	

Stock No.	Description	Supplier	Quantity	Unit Cost	Amount
					0.00
	Fire Extinguishers		40	13.13	525.35
	Service				0.00
					0.00
					0.00
					0.00
					0.00
					0.00
					0.00
					0.00
					0.00
					0.00
		······			0.00
					0.00
				Total	525.35
				Shipping Charges	
1	\bigcirc				
- (I	Grand Total	525.35
γ_{1}		Auditor Use Only			
Ales	7-15-2027	Vendor No:			
Authorized by Elected/Appointed Official			Purchase Order No:	316172	
	<u> </u>	G/L Account No:			
Date	Friday, July 15, 2022		Auditor Approval:		
Return to:	Navarro County Auditor's Office				
Neturn to:	300 West 3rd Avenue, Suite 10				

Corsicana, TX. 75110